



## **Haringey Safeguarding Adults Board Quality Assurance Subgroup Terms of Reference**

Ratified by the HSAB in Jan 2024

### **1. HARINGEY SAFEGUARDING ADULTS BOARD VISION**

The work of the Board is driven by its vision, which is that **“Haringey residents are able to live a life free from harm, where communities have a culture that does not tolerate abuse; work together to prevent abuse; and know what to do when abuse happens.”**

### **2. PURPOSE OF THE SUBGROUP**

The purpose of the Quality Assurance subgroup is to support the Haringey Safeguarding Adults Board (HSAB) to fulfil its remit of ensuring local safeguarding arrangements are effective and keep people safe. The Board’s Quality Assurance Framework (QAF) will act as the mechanism by which the Board will hold local agencies to account for their safeguarding work, including prevention and early intervention. This will be achieved through the delivery of an annual work plan developed in line with the Board’s strategic priorities and objectives, and through the production of regular reports and information as required by the Board.

### **3. SPECIFIC RESPONSIBILITIES**

- Implementing HSAB Priorities:
  - take forward relevant recommendations/actions from any of the SAR’s that are relevant to the respective subgroup.
  - Undertake multi-agency Mental Capacity Act Audits
  - to undertake care organisational audits (providers) to identify key safeguarding issues.
  - Identify community groups that require targeted engagement activity.
- To develop a range of tools to support the implementation of the HSAB QAF, including exception and performance reporting to the Board;
- To ensure the activities of the QA subgroup reflect and promote the principles of Making Safeguarding Personal (MSP);
- To co-ordinate the implementation of the HSAB’s Performance Framework and to present findings to the Board on a regular basis;
- Identify themes, trends and gaps, and make recommendations to target the HSAB’s work to maximise improvement.



- To ensure identified minimum standards in the HSAB's safeguarding adults audit tool are in place and reflected in inter-agency policy and practice;
- To contribute to the review and monitor impact of the multi-agency safeguarding adults procedures;
- To formulate an annual audit programme informed by the HSAB's strategic plan as well as findings from monitoring activities. This will include commissioning multi-agency themed audits and case file audits;
- To monitor key outcomes of national reviews and inquiries advising the HSAB of any learning arising which could be applied in Haringey;
- To identify themes, trends and gaps arising from monitoring activity and to make recommendations about where to target the HSAB's work to gain greatest improvement;
- To advise the HSAB of approaches to gain user feedback in order to ensure that the voice of the service users informs, influences and shapes the development of services; and
- To liaise with other subgroups and task and finish groups to ensure a joined up and consistent approach to the work undertaken.
- To consider the safeguarding impact of the cost of living crisis [including food and fuel poverty].
- Produce quarterly joint provider monitoring report in the provider market in Haringey to include Care Quality Commission (CQC) status and the monitoring or training.

#### **4. OPERATIONAL ARRANGEMENTS**

The QA subgroup will meet on a quarterly basis. To be considered quorate, meetings must have representatives from ICB, CQC (when available), Healthwatch and the Local Authority. The meeting agenda and papers will be circulated at least 7 working days in advance of the meeting.

The Chairs will be LBH - Senior Head of Service Commissioning, Brokerage & Quality Assurance for Adults Services and ICB - Designated Professional for Safeguarding Adults. The co-chair will be appointed by the QA subgroup.

Membership will be drawn from the partner agencies that have representatives on the HSAB and can make a significant professional contribution to the delivery of the QA subgroup's main responsibilities.

When necessary, individuals from specialist areas of practice may be invited to take part in the work of the QA subgroup.



## **5. MEMBERSHIP:**

- Haringey Local Authority
- Metropolitan Police in Haringey
- North Central London Integrated Care Board (NCL ICB)
- Whittington Health
- North Middlesex University Hospital (NMUH)
- Barnet Enfield Haringey Mental Health Trust (BEHMHT)
- London Fire Brigade (LFB)
- Voluntary Community Sector (Healthwatch)
- And other non-statutory organisations as appropriate

## **6. REVIEW**

The Terms of Reference will be reviewed yearly.