



HSAB Practice Improvement Subgroup

Terms of Reference April 2024

Purpose

The Practice Improvement Activity Group, will focus on:

- Safeguarding Adults Reviews (which the Safeguarding Adults Board has a legal duty to undertake) ensuring that these are completed in line with Care Act requirements, and that lessons can be learned together.
- Working closely with the Safeguarding Adult Review subgroup to highlight areas that need to be monitored, or to plan for further pathways or processes to be enhanced or developed.
- Implementing and refreshing the Practice Improvement Strategy (2022-25) aligned with the new HSAB Strategic Plan and Priorities.
- Collaborating with other agencies to identify areas of concern and share knowledge and expertise around practice and improvement.
- Contributing to the HSAB Annual Account.
- Actively engaging with other HSAB subgroups, partner agencies, and stakeholders to foster collaboration, share good practice, and maximize the collective impact of the practice improvement activities.
- MCA/Mental Health & TVN, along with any major areas which may be as a result of a Safeguarding Adult Review and needs a focus for this group.
- Establishing a working group to ensure that all activities, priorities and plans to move forward are actioned accordingly and in a streamlined manner.

GOVERNANCE ARRANGEMENTS

Chairperson

Vicky Murphy – Service Director for Adult Social Care & Deputy DASS
Kiran Sanger – Associate Director of AHP & Haringey Borough Lead

Membership

The subgroup will consist of representatives from relevant partner agencies. The subgroup may invite additional members with specific expertise or experience as required:

- NHS: Whittington Health NHS Trust, Safeguarding Adults Lead
- NHS: North Middlesex University Hospital NHS Trust, Safeguarding Adults Lead
- Practice Lead – Haringey Council
- NHS: Whittington Health NHS Trust, TVN Lead
- Haringey Housing (safeguarding and homelessness representatives)
- Safeguarding Adults NHS: NCL ICB rep
- London Fire Brigade
- Metropolitan Police Service: North Area Public Protection

- Haringey Learning Disabilities Partnership

Meetings

The working group will meet monthly which will feed into the subgroup who will meet every six weeks, at least quarterly, to discuss progress, share information, and make decisions. Additional meetings may be scheduled as necessary.

Quorum

The subgroup will require a minimum quorum of 4 members present to proceed with decision-making and discussions. Key partners are as follows:

Local Authority ASC; NHS Trust, PSW for ASC, Practice Lead LA ASC, Mental Health Trust. Nominated members are expected to attend all meetings. Where this is not possible, this must be communicated to the Chair in advance, reasons given, and a substitute identified. The Chair can initiate Task and Finish Groups, or sub-groups, as necessary to achieve the purpose of the activity group. The Chair must highlight any changes to the Safeguarding Adults Board. The focus of the group, sub-groups and task and finish groups will be reviewed annually.

Attendees are expected to make every effort to attend meetings. If representatives cannot attend a meeting, they should formally submit apologies to the Co-Chairs in advance of the meeting and make every effort to send a substitute/ report/ update.

Reporting

The subgroup will provide regular quarterly updates and progress reports to the HSAB and Chairs Executive highlighting achievements, challenges, and recommendations for practice improvement.

Review

The Terms of Reference will be reviewed annually to ensure their continued relevance and alignment with the HSAB's strategic objectives.

By adhering to these Terms of Reference, the HSAB Practice & Improvement Subgroup will actively promote improvement in pathways and process in safeguarding adults, thereby contributing to improved outcomes and the achievement of the HSAB's objectives.