

## FILMING & PHOTOGRAPHY CONSENT FORM

**Name:** .....  
*(If the person named above is under 18 years of age or a vulnerable adult this form must be completed by a parent/guardian or carer)*

**Name of parent/carer:** .....  
*(If applicable)*

**Address:** .....  
.....

**Contact number:** .....  
*(Please give a daytime telephone number)*

**Location of photograph:** .....

**(\*please delete as appropriate)**

Haringey Council would like to film/photograph **you/your child/or someone you care for\*** for promotional and/or publicity purposes. These images may appear in any promotional or publicity materials (including the Council's website) produced by the Council or organisations working in partnership with the Council.

To comply with the **Data Protection Act 2018**, we need your permission before we film/photograph **you/your child/ or someone you care for\***. Full details of the Council's personal data processing activities and our Privacy Statement can be found on our website: <https://www.haringey.gov.uk/contact/privacy-statement> Please answer questions 1 to 3 below, then sign and date the form where shown.

**Please return the completed form to:** Communications, 5<sup>th</sup> Floor, River Park House, 225 High Road, Wood Green, London N22 8HQ.

**To the individual/parent/carer\* Please complete the following**

Please tick

1. May we use **you/your child/or someone you care for\*** image in our printed promotional and publicity publications? YES  NO

2. May we use **you/your child/or someone you care for\*** image on our website? YES  NO

3. May we disclose **you/your child/or someone you care for\*** image to organisations working in partnership with the council to produce promotional and publicity materials? YES  NO

**Please note that websites can be viewed throughout the world, not just the United Kingdom where UK law applies. Please also note the conditions for using these images are on the back of this form.**

I have read and understand the conditions of use on the back of this form.

Signature: ..... Date: .....

Name *(in block capitals)* .....

## **Conditions of use**

- 1.** This form is valid for two years from the date of signing. The consent will automatically expire after this time.
- 2.** The Council will not re-use any images after this time but the images may continue to appear in films/publicity and publications already in circulation.
- 3.** The Council will not include details or full names (which means first name and surname) of any individual in an image on our website, or in printed promotional or publicity materials.
- 4.** We will not include personal email or postal addresses, or telephone or fax numbers on the Council's website or in printed promotional or publicity materials.
- 5.** If the Council uses any images of individuals it will not use the name of that individual in the accompanying text or photo caption. However, the Council does not accept any responsibility if you are recognised from the image by members of the public.
- 6.** The Council may use the image of any individual to illustrate any wording other than the name of the individual represented in the image used. No wording shall be considered to be attributed to individual in the image.
- 7.** We may use group or class images with very general labels, such as 'A group meeting' or 'The group on a trip to Wales' etc.
- 8.** We will only use images of children who are suitably dressed, to reduce the risk of such images being used inappropriately.
- 9.** None of the film/photographs taken will be used to illustrate sensitive articles, i.e. drugs and child abuse.
- 10.** Photographs of children under the age of 18 will not be used on the Council's website unless permission has been given.
- 11.** Images of individuals may be used by the Council wholly or in part and may be retouched and altered as deemed necessary.
- 12.** All film/photographs taken shall remain the property of the Council and individuals in such images and/or their parents will not be remunerated for any use of such images.
- 13.** Copyright of all film/photographs remains with the council.