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**For Microgrants (maximum of £1,000)**

Thank you for applying to the Haringey Community Carbon Fund (CCF). This fund supports local projects that help reduce carbon emissions and support Haringey’s goal of becoming a Net Zero Carbon borough.

Community-led projects play a vital role in:

* Reducing the borough’s carbon footprint
* Raising awareness of climate issues
* Showing local leadership and inspiring others

**What You Need to Know**

* Your project must clearly benefit the local community and reduce carbon emissions.
* Please read the [Haringey Council Community Carbon Fund’s webpage](https://haringey.gov.uk/environment/climate/haringey-community-carbon-fund/haringey-community-carbon-fund-successful-applications) and the [CCF brochure](https://haringey.gov.uk/sites/default/files/2025-09/carbon-fund-brochure-2025.pdf) before applying. It explains:
  + How to apply
  + Organisational eligibility
  + Project eligibility and themes
  + Scoring criteria
  + Timeline

**How to Apply**

* Complete this form in full.
* Questions marked with an asterisk (\*) are required.
* Keep your answers brief.
* List any documents or supporting information you are including.

**Deadline:** Submit your application by **Friday 28 November 2025 at 23:59**

**Important Note**

* Funding is not guaranteed and is subject to formal approval.
* Do not start your project or rely on funding until you receive written confirmation from us.
* If your application is successful, you’ll need to sign a grant agreement before receiving any money.

**Equality and Inclusion:** Haringey Council welcomes applications from all communities. We especially encourage projects that:

* Support people with protected characteristics (as defined in the Equality Act 2010)
* Promote equality and inclusion
* Foster good relationships between different groups

**Need Help?** If you’d like to discuss your project before applying, email us at:  
📧 [Climate@haringey.gov.uk](mailto:Climate@haringey.gov.uk)

# Key Supporting Documents – What You Need to Include

Your application **must** include the required documents to show you meet the grant’s eligibility criteria. If these are missing, your application will not be considered.

|  |  |  |
| --- | --- | --- |
| **ESSENTIAL** | **Attached** | **Not applicable** |
| Copy of the most recent Bank Statement to which the grant should be issued  *Please redact any sensitive details, but the account details, name and address should be clearly visible.* |  |  |

Other documents may be needed depending on your project or how your organisation is set up. Please include them if relevant, and we may ask for further information during the clarification period.

* Clearly label and list all supporting documents (e.g. drawings, photos, plans).
* You can attach a separate document to list the attachments if needed.
* Email attachments must be **no larger than 20 MB** in total.

|  |  |  |
| --- | --- | --- |
| **Other supporting documents (if applicable)** | **Attached** | **Not applicable** |
| Example of reinvestment of profit within local community (businesses only) |  |  |
| Disclosure and Barring Service (DBS) check if working with children or vulnerable adults. |  |  |
| Evidence of building ownership and length of lease |  |  |
| Permission of landlord and/or relevant tenant(s) to deliver project (e.g., signed letter, email) [[1]](#footnote-1) |  |  |
| Evidence of Building Control approval and/or planning permission, or correspondence and reference number(s) of any pre-application advice sought |  |  |
| Maps, plans, designs or photographs to help illustrate your project |  |  |

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| Please briefly explain if you are not able to provide of the necessary documents listed above. |
|  |

# Overview of bid application

|  |  |
| --- | --- |
| **Overview of bid application** | |
| 1. Project name\* |  |
| 2. Project location, including postcode *(must be in Haringey)*\* |  |
| 3. Project ward(s) |  |
| 4. Project theme *(select one or more themes that are applicable)* | Improving a building’s energy efficiency  Generating renewable energy  Installing low carbon heating system  Circular economy and waste reduction  Sustainable transport  Climate resilience  Community engagement and behaviour change  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 5. How much funding are you applying for? *(cap at £1,000)\** | £ |

# Contact details and experience

| **Contact details** | | | |
| --- | --- | --- | --- |
| 6. Name of organisation *(if applicable)* |  | | |
|  | Name\* | Phone number and email address | Position in organisation\* |
| 7. Name of lead applicant\* |  |  |  |
| 8. Secondary contact person for application\* |  |  |  |
| 9. Organisation’s registered address  *(if applicable; must match address on bank statement)* |  | | |
| 10. Social media links *(if available)* |  | | |
| 11. Do you intend to work in partnership or collaboration with any community groups or organisations for this project? *If yes, please name the organisation(s), briefly describe their role and what they will contribute.* | | | |
|  | | | |

| **Your Organisation** | |
| --- | --- |
| 12. What is the main purpose of your organisation/group? (Max. 50 words) | |
|  | |
| 13. To which category do you belong? \* [[2]](#footnote-2) | Applying as an individual  Registered Charity  Community and Voluntary Group  Co-operative  Faith and Religious Group  Social Enterprise  Community Interest Company  School  Local business  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 14. Charity, society, registered company *(Please add all that are applicable).* |  |
| 15. VAT Registration Number\* *(if registered)* |  |
| 16. If your organisation makes a profit, please provide evidence of how your profit has been reinvested in the community over a period of 1 year. |  |
| 17. Do you have an active community group UK bank account? | Yes  No  Not applicable |
| 18. Does your organisation currently receive any funding from Haringey Council, other local authority or any other source? \*  If yes, please provide details. | Amount of funding:  When:  Issued by: |
| 19. Have you worked, or are you currently working, with any Haringey Council service areas? If more than one, please list all.\* | Service/department(s):  Contact name(s): |

1. **Project overview and effectiveness of delivering carbon reduction**

|  |  |
| --- | --- |
| **Project overview and objectives** | |
| 20.Please write a short description of the project. (Max. 50 words)\* | |
|  | |
| 21. Project aims and objectives\* | 1.  2.  3. |

|  |
| --- |
| **Energy/Carbon savings of the project** |
| 22. What outputs do you expect your project to achieve, including carbon savings and other benefits? (Max. 200 words)  *Please include measurable outputs where possible. These might include:*   * *Direct carbon savings (e.g. energy saved/generated, emissions reduced – include units)* * *Indirect savings (e.g. behaviour change, enabling future savings)* * *Other benefits (e.g. people engaged, jobs or skills created)*   *Listing these outputs will help track your project’s impact.*  *Refer to the appendix if you need help with calculating the carbon emissions.* |
|  |
| **Monitoring of project** |
| 23. Once you are delivering your project, how will you monitor or validate your reduction in emissions, predicted renewable energy generation, and wider impact?  *Carbon savings monitoring*   * ***What will you measure?*** *(e.g. electricity generated, energy saved, items reused, emissions avoided)* * ***How will you measure it?*** *(e.g. meter readings, energy bills, equipment logs, before/after comparisons)* * ***How often will you collect this data?*** *(e.g. monthly, quarterly, at project end)*   *Other co-benefits*   * ***What other benefits will you track?*** *(e.g. cost savings, improved comfort, wellbeing, biodiversity, reduced waste)* * ***How will you measure these?*** *(e.g. surveys, testimonials, photos, financial records, observation)* |
| |  |  |  | | --- | --- | --- | | Monitoring method/evidence | Data source | How often will you collect this data? | |  |  |  | |  |  |  |   *Example evidence: meter readings, energy bills, number of items repaired/upcycled, participant feedback, training records, employment outcomes.* |

|  |
| --- |
| **Engagement Plan** |
| 24. How will you promote the project and engage the wider community on climate change?\*  *This could include social media campaigns, use of types of media or materials, events, workshops, etc. These methods should reach beyond the usual groups/area.* |
| |  |  |  | | --- | --- | --- | |  | Engagement method 1: | Engagement method 2:  *(please add columns where applicable)* | | Indicative timeframes of engagement |  |  | | Target groups / individuals |  |  | | Topic(s) of engagement |  |  | |
| 25. Please explain how you will assess the effectiveness of your engagement activities and whether they lead to increased awareness or changes in behaviour.\*  *This could include photographs of events, screenshots of media campaigns, surveys, interviews, testimonials, or social media analytics.* |
|  |
| 26. How will your project help reduce inequalities and bring people together? (Max. 100 words)\*  *Please explain how your project will be inclusive and accessible to everyone, including people with protected characteristics (such as age, disability, race, religion, gender, or sexual orientation). How will it help build good relationships between different groups in the community?*  *See Appendix for further guidance.* |
|  |
| 27. How will your project contribute to the aims of the London Borough of Culture 2027 by celebrating Haringey’s spirit of everyday rebellion, empowering local voices, and bringing arts and creativity into the heart of the community? (Max. 100 words)  *Please consider how your project can reflect, celebrate, or engage with local culture and creativity in a way that is meaningful to carbon resilience for your community.* |
|  |

# Delivery of your project

|  |  |  |  |
| --- | --- | --- | --- |
| **Delivery Plan and Deliverability** | | | |
| 28. What is the start date?\* *Planned start should be prior to summer 2026\**\* |  | What is the estimated end date?*\**  *Planned end should be a year after start.[[3]](#footnote-3)* |  |
| 29. Outline the project plan including the timescales and key milestones.\* | | | |
| |  |  |  |  | | --- | --- | --- | --- | |  | Timeframe | Objective aim | Key stakeholders [[4]](#footnote-4) | | Milestone 1 |  |  |  | | Milestone 2 |  |  |  | | Etc. |  |  |  | | | | |
| 30. How will your project be resourced from start to finish? (Max. 100 words)\*  *Please ensure you have the day-to-day resources available to manage this project.* | | | |
|  | | | |
| 31. What extra skills, advice or expertise are required to deliver the project? (Max. 100 words)  *Please set out in the Project Costs section how this grant might assist to get this external support. Consider gaps in the community group’s capacity to develop the project proposal including engaging key stakeholders*. | | | |
|  | | | |

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| --- |
| **Project Costs and Best Value for Money** |
| 32. What will the Community Carbon Fund pay for in your project? (Please provide a detailed breakdown)\*  *NB: Do not include any match funding here—that will be covered in the next question. Funding cannot be given for anything not listed here or for costs already incurred.*  *Most of your budget should go toward capital costs. Eligible costs may include:*   * *Equipment or materials* * *Installation or construction* * *Staff time directly related to delivering the project (not general admin or day-to-day running costs)* * *Engagement materials or events* * *Travel or expenses for project delivery* |
| |  |  | | --- | --- | | **Haringey Community Carbon Fund** | | | **Item** | **Amount** | |  | £ | |  | £ | | VAT | £ | | **TOTAL amount requested from the Community Carbon Fund**  **Up to £1,000 is available for projects.** | **£** | |
| 33. Please set out if you are receiving any match funding for this project. [[5]](#footnote-5) |
|  |
| 34. How have you considered value for money in your project?\* *(E.g., have you received quotes for work)* [[6]](#footnote-6) |
|  |

# Other matters

|  |  |  |  |
| --- | --- | --- | --- |
| **Post-project evaluation and advertisement of your project** | | | |
| 35. Please confirm that upon completion of the project that you will deliver a report (including photos) on the project that will be shared with the wider community. This report will share learnings on project delivery, and the benefits that have been secured by the project for Haringey. Support in delivering this report will be offered by the Council and the final report will be published for others to follow. | | | |
| Yes, I agree | | | |
| **Consent** | | | |
| 36. Please confirm whether you are happy for Haringey Council to use your contact details to connect you with other local community groups. This will help share learning, encourage collaboration, and strengthen community networks across the borough. | | | |
| Yes, I agree | | | |
| **How did you hear about the fund?** | | | |
| 37. Please tell us how you found about Community Carbon Fund funding: | | | |
| Website |  | Poster in a public place |  |
| Newsletter |  | Word of Mouth |  |
| Other (please explain) |  | | |

1. If Council is the landlord, please get in touch with your point of contact in the relevant service area before making an application. [↑](#footnote-ref-1)
2. For Schools and Local Businesses, you can see further eligibility guidance in the Appendix of this form. [↑](#footnote-ref-2)
3. Any projects as part of the London Borough of Culture may also be delivered within a 2-year timeframe. [↑](#footnote-ref-3)
4. Key stakeholders are those involved management and/or delivery of the project, and any partners, sponsors, funders, or other individuals/organisations who you will be accountable to. It also includes anyone involved with the project who will be engaging or liaising within the local community. [↑](#footnote-ref-4)
5. Some potential sources of match funding are included on our [website](https://www.haringey.gov.uk/environment/climate/haringey-community-carbon-fund/matched-funding-sources). Match funding is not a requirement to receive the HCCF grant. [↑](#footnote-ref-5)
6. The HCCF panel and officers will review the quotes if available and check they offer value for money. There is no fixed rate card or cap for construction costs. [↑](#footnote-ref-6)