

SEND Joint Executive Board

Summary of discussion

Date: 13 September 2023, Time: 10.00 – 12.00pm

Hybrid Meeting

[Chaired by: Ann Graham]

Attendance:

NAME	Role	Organisation	Present (Y/N) Apologies
Ann Graham - (Chair)	Director of Children's Services	Haringey - Local Authority	Y
Rachel Lissauer (Joint Chair)	Director of Integration – ICB, NHS	Haringey CCG	Y
Jackie Difolco	Assistant Director – Early Help, Prevention & SEND	Haringey - Local Authority	Y
OBSERVERS:			
Judith Mobbs	DfE - SEN & Disability Professional Adviser London Region SEND Manager – Children and Young People, Learning Disabilities and Autism Programme.		N
Jemma Sharples	NHS – Regional lead		Y
Tarjit Chal	Chair – SEND Power	Parent Carer Forum	Y
Amanda Bernard	Head of Service - Haringey Learning Disability Partnership	Haringey – Local Authority	Apologies
Andrea Kelly	Principal/Lead Therapist	Haringey CCG SEND	Apologies
Andrew Ralephata	Children's Commissioning - Head of Strategic Improvement	Haringey - Local Authority	Y
Caroline Brain	Head of CAMHS (Operations)	BEH MH NHS Trust	Y
Clive Blackwood	Cabinet Member for Children, Schools, and Families	Haringey - Local Authority	Y
Cllr Zena Brabazon	Assistant Principal for Student Support, Experience and Progress	Haringey 6 th form College	Y
Dean Britton	Secondary Teacher Representative	Headteacher – Heartlands	Y
Elen Roberts	Head of Service DCT & SEN Special Projects	Haringey – Local Authority	Y
Dennis Scotland	SEN Advisor - Early Intervention & Inclusion Mainstream Schools	Haringey - Local Authority	Y
Ellika McAuley	Executive Headteacher and Designated Safeguarding Lead	Haringey Learning Partnership	Y
Gerry Robinson	Chief Executive Officer	Bridge Renewal Trust Voluntary Sector	N
Geoffrey Ocen	Head of Haringey Children and Young People's Services	Whittington Health – NHS Trust	Y
Jane Grant	AD Schools and Learning	Haringey – Local Authority	Y
Jane Edwards	Exec Personal Assistant, CYPS	Haringey – Local Authority	Y
Joan Kellman	Head of Children's Commissioning	NHS North Central London ICB (Haringey)	Y
Karel Stevens-Lee	Service Improvement Manager	Haringey - Local Authority	Y
Karen Oellermann	Youth Participation Coordinator	Haringey – Local Authority	Y
Karen Douglas	Senior Public Health Commissioner	Public Health	Y
Linda Edward	Senior Public Health Intelligence Analyst	Islington Public Health Haringey Public Health	Y
Emilia Bernecka	Therapies and Specialist Nursing	Whittington Health NHS	N
Liz Alsford	Engagement Co-ordinator	Haringey Parent Carer Forum	Y
Lizzy Ngotta	Headteacher	Lea Valley Primary School	Y
Maria Dactylides	Head of Service, Integrated SEND	Haringey - Local Authority	Y
Mary Jarrett			

Maureen Duncan	Headteacher	The Brook Special Primary School	Y
Ruth Boak	Headteacher	Pembury House Nursery and Children's Centre	Y
Sarah Miller Harriet Lewis	Haringey SENDIASS Manager Haringey SENDIASS Manager	Markfield Project Markfield Project	
Sophie Frais	Service Manager, Haringey Learning Disability Partnership	Haringey – Local Authority	Y
Stephanie Buckingham	Vice Chair	Parent Carer Forum	N
Steven Nzekwue	Senior Commissioning Officer – SEND Commissioning	Haringey – Local Authority	N
Stuart Barratt	Project Support Officer – Commissioning and Programmes	Haringey – Local Authority	Y
Tim Miller	AD Commissioning - Children's Commissioning, Vulnerable Adults & Children	NCL – Clinical Commissioning Group	Y
Vicky Murphy	Service Director, Adult Social Services	Haringey – Local Authority	Apologies

No	Action/Decision	Action Owner
1.	Welcome & Introductions – (Chair)	
1.1	Minutes, Actions and Matters Arising from July 2023 Agreed as a true record.	
1.2	SEND Inspection – Update; [for noting] The Board was notified of preparations across the partnership for a SEND inspection by Ofsted/CQC. Mary Jarrett/Jackie Difolco/Tim Miller/Karel Stevens-Lee are the core leads working on this and can be contacted for further information. Action: Previous inspection report to be shared with all.	JK
2.	Short Breaks Statement and Offer – Dennis Scotland presented the draft Haringey's Short Breaks Statement and Offer, circulated with the Agenda. There was a discussion to clarify the difference between a short break and respite as feedback from parents and carers was that there was a gap for overnight respite for parents whilst children were having a short break. Dennis clarified that the definition used by the local authority for overnight respite is where parents and carers are with their children eg) caravan holiday although noted feedback from parents and carers. Dennis confirmed that the eligibility for children and families was not changing. Decision: Generally, the report was well received and it was Agreed for the circulation date to be extended to allow the Board and partners to read and share any further comments before final circulation in two weeks' time.	
3.	Bandings and Top-ups – Mary Jarrett/Ellika McAuley. (Please refer to the presentation, summary of discussion below: <ul style="list-style-type: none"> • Educational Psychologists, increase in capacity this term to 1.5 days. • SENCO support partners in schools, as there will be a schools focus to enable them to share the knowledge, skills, and peer to peer understanding. • Languages – Various languages will be available for families who do not have English as a first language. • Technology – oral and online sessions will be available. • Shared ownership is required to implement the change and accountability via the SEND Exec. Suggestion: for a list of FAQs internal for SENCOs to assist, guide parents/carers in the process. Question: In the interests of fairness and equity, how do we reach the different groups of families e.g. the Somali community? MJ confirmed that we would use a range of existing mechanisms such as community groups, schools, GP surgeries. Members of the board noted the work and thanked the SEND service for their work.	
4.	SEND Joint Strategic Needs Assessment [JSNA] – Linda Edward/Emilia Bernecka/Mary Jarrett <ul style="list-style-type: none"> • This SEND JSNA working document was presented to give an update to the Board, of the 2020 version. It is recommended that future JSNA is updated every 3 years 	

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	<p>to inform SEND commissioning and strategy. Overall findings were that the priorities largely aligned with the existing priorities giving the board confidence and assurance.</p> <ul style="list-style-type: none"> The Board was asked to note the recommendations incorporated into the existing work plans and these will be reported into the SEND Executive regularly for updates and performance monitoring. Decision: AGREED. 	
5.	<p><u>Community Engagement work – Healthy Lifestyles and Weight</u> – Linda Edward/Sophie Hawthorn</p> <p>Due to timing of the agenda, it was agreed to postpone this item to the next meeting (Community Engagement work – Healthy Lifestyles and Weight)</p>	LE/SH
6.	<p><u>SEND Youth; Elevated Youth Forum:</u></p> <p>Zacharia Opere, attended supported by Karen Douglas to share updates on the work of the SEND Youth Forum. Refer to the presentation which highlights social activities at Tottenham Hotspur and feedback provided to the local cinema on accessibility for children and young people with SEND.</p> <p>Currently there are 20 panel members and they have been involved in 7 panels. The website has been developed and launched with future content being considered.</p>	
6a.	<p><u>SEND Power – Parent Carer Forum Update:</u> Chair, Amanda Bernard.</p> <p>AB shared key highlights from feedback provided by a group of parents who went on a trip to the seaside on a range of things, contact with professionals, content on local offer, communication etc. AB asked for this to be circulated, accessed, and shared with ALL professional groups. Ann Graham noted that it was good to see the trends and for the SEND Exec to be aware and can challenge.</p> <p>A survey to obtain parental feedback on support within schools is in the process of being completed. Report on findings. Findings will be shared at the next meeting. JD suggested that SEND Power make contact with Headteacher representatives on the board to discuss how feedback can be shared and considered by schools.</p> <p>Action 2: AB, MD, ER and GR to discuss how parent carer feedback on support from schools can be shared and considered.</p> <p>Note: Event with Cllr Zena Brabazon and SENDPower is booked for October 2023, the topic will be Housing.</p>	AB/MD/ER/GR
7.	<p><u>SEND Improvement Report incorporating Written Statement of Action (WSOA) and KPIs.</u></p> <p>Feedback on the performance report for WSOA, covering all areas as a strategic board noting any gaps.</p>	
7.1	<p><u>Safety Valve Highlight Report</u></p> <p>Not discussed due to timings, however report enclosed for noting, no significant updates to report.</p>	
8.	<p><u>AOB:</u></p> <p>NCL/ICB – Consultation process – (For Noting)</p> <p>Deferred to next meeting – (Nov.2023)</p> <p>SEND Commissioning, (Caroline Brain) – item deferred to November meeting.</p> <p>Alternative Provision Progress Report (Jane Edwards) – item deferred to Nov meeting.</p>	
9.	<p><u>Forward Plan:</u> <i>Updated with Agreed future items.</i> (separate document)</p> <p><u>Review of SEND Exec ToF</u></p> <ul style="list-style-type: none"> November 2023 meeting. 	